

EAST GRAND RAPIDS PUBLIC SCHOOLS
Kent County, Michigan

Board Enclosure
AUGUST 24, 2009
Item No. 7

ORGANIZATIONAL MEETING of the East Grand Rapids Board of Education

Community Board Room at the James E. Morse Administration Center at Woodcliff
2915 Hall Street SE
East Grand Rapids, MI 49506

Wednesday, July 1, 2009 - 7:00 p.m.

Minutes

The ORGANIZATIONAL MEETING of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Wednesday, July 1, 2009 in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall St., SE, East Grand Rapids, MI 49506.

Board of Education:

Present: Mr. Brian Ellis, Mr. Steve Edison, Mrs. Stacy Trierweiler, Mrs. Julie Ridenour, Mr. Peter Ruppert, Mrs. A. Michelle Rabideau and Mr. Robert Minnema

Administration: Dr. Sara M. Shubel, Mr. Kevin Philipps, Mrs. Jeanne Glowicki, and Mr. Doug Jenkins

Organizational Meeting Called to Order - Current President

Mr. Ellis called the meeting to order at 7:00 p.m.

Mr. Ellis noted that state championship #111 was won by the boys baseball team. The team will be recognized at the August or September Board meeting. Also, the girls soccer team were runners up.

Administration of Oath and Welcome to Newly Elected Board Members

Ms. Anne Thomasma, Secretary to the Board and Superintendent administered the oath of office to Mrs. Julie M. Ridenour and Mr. Robert J. Minnema. Mrs. Ridenour and Mr. Minnema will each serve as members of the Board of Education for East Grand Rapids Public Schools, Kent County, Michigan for a 4-year term commencing July 1, 2009 through June 30, 2013.

Election of Officers - 2009-2010

President

Mrs. Trierweiler moved that Mr. Ellis serve as President for the 2009-2010 school year. Mrs. Ridenour seconded the motion. There were no other nominations. Motion passed 7-0.

Vice President

Mrs. Ridenour moved that Mr. Edison serve as Vice President for the 2009-2010 school year. Mrs. Trierweiler seconded the motion. There were no other nominations. Motion passed 7-0.

Secretary

Mrs. Ridenour moved that Mrs. Trierweiler serve as Secretary for the 2009-2010 school year. Mr. Edison seconded the motion. There were no other nominations. Motion passed 7-0.

Treasurer

Mrs. Trierweiler moved that Mrs. Ridenour serve as Treasurer for the 2009-2010 school year. Mrs. Rabideau seconded the motion. There were no other nominations. Motion passed 7-0.

Acknowledgment of Guests

Mr. Ellis acknowledged Anne Minnema, wife of Bob Minnema, who is here for the swearing in of Mr. Minnema.

Public Comments - None

Communications to and from the Board

Board Secretary, Mrs. Trierweiler, reported that the Board received a thank you note from Eric (WE 5th grade) and Jane (LS and WE Art) Schweinzger for the retirement luncheon and gifts; a thank you note from Sandy Olson (WE 1st grade) for the retirement luncheon and gifts; a thank you card from Katie Green (MS Secretary) for the retirement gifts; and a thank you card from Suzanne Van Fossen (WE 4th grade) for the retirement luncheon and gifts.

Discussion Items:

Michigan Law on Conflict of Interest (PA 317 of 1968 and PA 145 of 1997)

Mr. Ellis reminded Board members if they have a conflict of interest on any item on the agenda, a notice must be given ahead of time to the President or Superintendent.

Action Items - Consent Agenda:

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agenda, Numbers 8 through 25.

Approval of Minutes of REGULAR MEETING of 6/08/09 (Enclosure #8)

Appointment of Legal Counsel (Enclosure #9)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #10)

Designation of Depositories (Enclosure #11)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #12)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #13)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #14)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #15)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #16)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #17)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #18)

Authorizations for Signatures on Checking Accounts (Enclosure #19)

Appointment of Auditors (Enclosure #20)

Adoption of the Summer Tax Collection (Enclosure #21)

The Board of Education needs to renew authorization of a summer tax collection.

Motion to authorize a summer tax collection as presented in Enclosure #21.

Authorization to Approve Letters of Agreement With EGREA and EGRASE

The Superintendent and Assistant Superintendent of Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE.

Motion to approve the Superintendent and Assistant Superintendent of Business have authorization to approve Letters of Agreement with EGREA and EGRASE.

Resolution for Membership in Michigan High School Athletic Association (Enclosure #23)

The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2009-10 school year.

Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2009, through July 31, 2010.

Approval of Board of Education Memberships and Dues (Enclosure #24)

The Board asked to have all memberships in organizations reviewed at the Organizational Meeting

Motion to renew institutional memberships and pay the dues required as listed in Enclosure #24.

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Motion to approve Board of Education members attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

Mr. Edison moved to approve Consent Agenda items #8-25. Mr. Minnema seconded the motion. Motion passed 7-0.

Other Action Items:

Official Meeting Dates for the 2009-10 School Year (Enclosure #26)

See Enclosure #26.

Mr. Edison moved to authorize Board Meetings as listed in Enclosure #26. Mrs. Rabideau seconded the motion. Motion passed 7-0.

Periodicals for the Board of Education

Last year the Board received *Phi Delta Kappan*, *Educational Leadership (ASCD)*, *American School Board Journal*, and *Education Week*. The administration would like direction as to the periodicals to be ordered for 2009-10.

Board direction requested. Board members were offered subscriptions to *Phi Delta Kappan*, *American School Board Journal*, *Educational Leadership*, and *Education Week*. Board members are asked to give their forms with their requests to Ms. Thomasma to do the subscribing.

Approval of Netbook Computer Bid (2006 Construction Bond) (Enclosure #28)

Bids were requested and received to purchase netbook computers to pilot 1 to 1 computing in district classrooms. Five classrooms will have 32 dedicated netbooks on a full-time basis, and six additional classroom carts containing 32 netbooks will be available on a rotating basis. The Facilities Committee has reviewed the bids and recommends approval.

Mr. Edison moved to approve bids to purchase netbook computers in the total amount of \$138,551 from the 2006 construction bond as presented in Enclosure #28. Mrs. Trierweiler seconded the motion. There was discussion and questions from the Board. Motion passed 7-0.

Approval of 2009-2010 Non-Union Support Staff and Supervisory Personnel Salaries

The Superintendent recommends and the Personnel Committee supports a 1.75% increase to the salary scale and step increases where applicable for Non-Union Support Staff and Supervisory Personnel for the 2009-2010 school year.

Mr. Edison moved to approve a 1.75% increase to the salary scale and step increases where applicable for Non-Union Support Staff and Supervisory Personnel as recommended by the Superintendent and supported by the Personnel Committee. Mrs. Trierweiler seconded the motion. There was discussion and questions from the Board. Motion passed 7-0.

Approval of the 2009-2010 Administrator Salaries and Contracts (Enclosure #30)

The Superintendent and the Personnel Committee recommend the salaries and contracts for administrators as presented in Enclosure #30.

Mrs. Ridenour moved to approve the salary schedule and contracts as recommended by the Superintendent and the Personnel Committee. Mrs. Trierweiler seconded the motion. There was discussion by the Board. Motion passed 7-0.

Approval of Contract and Salary Provisions for the Superintendent for 2009-2010 (Enclosure #31)

The Personnel Committee is recommending contract and salary provisions for the Superintendent per Enclosure #31.

Mr. Minnema moved to approve the contract and salary provisions for the Superintendent as recommended by the Personnel Committee in Enclosure #31. Mrs. Ridenour seconded the motion. There was discussion by the Board. Motion passed 7-0.

Administrative Reports

Superintendent

Proposed Superintendent Goals for 2009-2010 (Enclosure #32)

Dr. Shubel stated she tried to align her goals with the new strategic plan. She will be giving updates on progress throughout the year and at her evaluation and review, a more comprehensive update will be presented. Mrs. Ridenour moved to approve the proposed superintendent goals for 2009-2010. Mr. Edison seconded the motion. There was discussion and questions from the board on the goals. Motion passed 6-1. Mr. Ruppert opposed.

Assistant Superintendent of Business

Mr. Philipps updated the board on the Facilities. The Facilities are well over 90% completed. Memorial field turf was completed today; fitness center 75% finished; new driveway and staff lot completed; landscaping in green area has begun; press box almost completed – still need elevators installed, plaza work in front of pool addition, cleaning, finishing touches and final inspections. Financially, the contingency is just under \$300 hundred thousand (approx. 30%) – reconciliation of all change orders. Two years ago the Board authorized the Facilities Committee to approve change orders up to \$50,000. Mr. Edison made a motion that the Board rescind the authorization that the Facilities Committee be allowed to approve change orders up to \$50,000. Mrs. Trierweiler seconded the motion. Motion passed 7-0.

Assistant Superintendent of Instruction

Mrs. Glowicki announced over 100 teachers participated over the last two weeks in summer learning. She stated there were wonderful offerings and much excitement from staff. Every building was represented as well as staff from St. Stephens.

Board of Education Members' Report

Mr. Ellis announced it is his goal to have a full paperless Board meeting on August 24th. Various members of the Board described their excitement with the system. Mr. Ruppert and Mrs. Rabideau will meet with Jeff Crawford before August 24.

September 2nd at 8:00 a.m. is the all staff kick-off meeting. Mr. Ellis encouraged all Board members to attend.

Board of Education Organizational Meeting

July 1, 2009

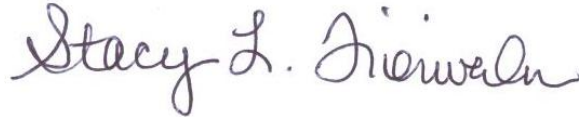
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Appointments of Representatives to Committees and Organizations – Mr. Ellis asked Board members to let him know which committee(s) they would like to serve on and he will bring the results to the August 24th Board meeting.

Adjournment

Mr. Ellis adjourned the meeting at 8:06 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stacy L. Trierweiler".

Stacy Trierweiler, Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506.
The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.

SMS/aht 07/02/09